

## **Text Requisition Improvement Plan**

### **Spring Semester, 2009**

During the Spring, 2009, semester, the following steps will be taken to improve the process:

- **Less data entry required overall**
- **Information is more accurate**
- **Admin Assistants are able to see course history for the past 6 terms**
- **Textbook information is available on screen for new editions**
- **Process is streamlined into an electronic version--less paper and toner used**